

Chapter 6 Review Quiz

This section contains quizzes to help you verify what you have learned in the chapter. Your instructor may ask you to submit your work for grading. Also, the Review Quiz is a good study tool because many of the questions in exams for the course will be taken from the quizzes.

Fill in the Blank

Fill in the missing word or words in each sentence.

1. Taking charge of your own learning is called _____ learning.
2. Your learning _____ is the way you prefer to learn.
3. A(n) _____ description is helpful in understanding the responsibilities of your job.
4. Research shows that the more time you spend learning a task the more _____ takes place.
5. One-on-one instruction that takes place as you work is _____ training.
6. A(n) _____ learner takes charge of his or her learning.
7. Almost 60% of all adults participate in _____ programs.
8. A learning _____ is a plan for learning something new.
9. Using resources found on the Internet is a type of _____ learning.
10. Be an active _____ learner so you will have the skills and knowledge to be a success at work throughout your career.

lifelong
online
job
active
learning
on-the-job
style
self-directed
project
adult-education

Multiple Choice

Circle the letter that best completes each statement or answers each question.

1. It is important to keep your skills up to date because
 - a. the promotion you want may require additional skills.
 - b. you will be more competitive when applying for a new job with a different organization.
 - c. your job will change and require new skills.
 - d. All of the above.
 - e. None of the above.
2. Adults learn best when
 - a. learning is very structured.
 - b. another person demonstrates a skill.
 - c. someone tells them how to do a task.
 - d. they listen to a lecture.
 - e. they perform the task.
3. Your supervisor will _____ your work performance.
 - a. be responsible for
 - b. expect you to not worry about
 - c. never forget details when evaluating
 - d. evaluate
 - e. not observe

4. A(n) _____ provides on-the-job training.
 - a. supervisor or coworker
 - b. offsite training facility
 - c. university
 - d. instructor from a nearby school
 - e. community-education teacher
5. Workshops offered by private training companies
 - a. are never worth the money.
 - b. are difficult to find.
 - c. are always offered for low fees.
 - d. vary greatly in quality.
 - e. will meet your learning style.
6. Your education
 - a. is complete when you receive a college degree.
 - b. has no affect on your earnings.
 - c. should be your employer's responsibility.
 - d. should continue throughout your lifetime.
 - e. should be limited to formal schooling.
7. Your coworkers
 - a. should be consulted frequently until you learn your job.
 - b. should be your primary resource to learn new job skills.
 - c. may help you learn how your supervisor expects the job to be done.
 - d. are not helpful in learning how to do your job.
 - e. are never involved in on-the-job training.
8. Your learning style
 - a. is *not* important on the job.
 - b. is the way you learn most effectively.
 - c. is the only way you can learn a new task.
 - d. changes often.
 - e. should be the only way you are willing to learn.
9. A _____ is a plan you create to learn something new.
 - a. self-directed pathway project
 - b. self-directed learning project
 - c. self-directed college course
 - d. corporate training
 - e. learning management system
10. Lifelong _____ is the key to success in the new labor market.
 - a. formal education
 - b. working
 - c. commitment to a single workplace
 - d. learning
 - e. promotion

True or False

Read the following statements. Put a *T* after each true statement and an *F* after each false one.

1. All learning takes place in courses designed by professionals. _____
2. Knowing your learning style will help you learn more. _____
3. Knowing how to learn on your own is one of the most important skills you can have. _____
4. Your education is complete when you finish school. _____
5. A self-directed learning project is a plan you create to meet personal objectives. _____
6. If the company trainer doesn't use your preferred learning style, you should complain to HR. _____
7. Adults do *not* need a reason to learn. _____
8. Some employers will pay for courses offered through adult-education programs. _____
9. Many workplaces use computer-based multimedia training to teach employees new job skills. _____
10. The more time you spend on a learning task, the more learning takes place. _____